

Exam. Code : 105701

Subject Code : 1535

B.Sc. IT 1st Semester

FUNDAMENTALS OF COMPUTERS

Paper-I

Time Allowed—3 Hours]

[Maximum Marks—75

Note :- Attempt any **five** questions. All questions carry equal marks.

1. Discuss in detail the evolution of computer system. 15
2. Discuss in detail the organization of secondary storage media. 15
3. What is the role of an operating system ? Briefly discuss the features of different types of operating systems. 15
4. Discuss in detail the features of Windows operating system. 15
5. Write the procedure of the following :
 - (a) Importing files in word documents
 - (b) Inserting section breaks
 - (c) Applying text styles
 - (d) Inserting book marks
 - (e) Applying heading styles. 5×3=15

6. How macros are created and used in MS Word ? Explain.

15

7. Write the different methods of inserting headers and footers in a word document. How different headers are set for different sections ? Explain.

15

8. Write short notes on the following :

(a) Printing slides

(b) Slide sorter view

(c) Notes view

(d) Outline view

(e) Header and footer in presentation. $5 \times 3 = 15$